



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Daniel Bailey, E.I., CFM, DWWM

DATE: November 4, 2025

SUBJECT: Cowen Public Service District
IJDC No. 2014S-1515
Upper Glade Phase IIB Sewer Extension
Use of Contingency Request

RECOMMENDATION & DISCUSSION

The Use of Contingency Request prepared by Region 4 Planning and Development Council and The Thrasher Group, Inc., for the above referenced project has been reviewed and is technically feasible.

This request is for a budget revision that proposes to utilize \$146,758.75 of IJDC Contingency Funds for adjusting final quantities installed as part of Contract #1 of the project. There appears to be adequate contingency funds available for this request with ample contingency remaining for the other contracts.

Note that the executed change order has an incorrect Owner listed on the EJCDC C-941 form. The engineer stated that they will resubmit the amended form for council approval.